

PRE-SCHOOL LONG RANGE PLAN

On October 13, 2018 the pastors, principal, Board for Christian Education members, pre-school instructor Mrs. Sue Riediger, and office manager, Mrs. Lisa Black, met to discuss a long range plan for the pre-school program.

The meeting was in response increasing interest in enrollment in the 3K program that led to the necessity of combining 3 yr. old and 4 yr. old students in some sessions and the creation of a waiting list for students we could not accommodate. Also, interest in has grown a five day option for pre-school with surround care.

After considerable study the Board for Christian Education developed the following recommendation:

1. The pre-school program and surround care would be offered ½ days five days per week for both 3K and 4K students.
2. A half-time pre-school teacher would be called to make it possible to have separate 3K & 4K sessions
3. Separate 3K& 4K sessions would be conducted in separate rooms each day.
 - a. Enrollment in 3K sessions would be capped at fifteen students and enrollment in 4K sessions would be capped at sixteen students.
4. The library would be moved to the room presently being used for the surround care.
5. The room now being used for the library would be converted to a dual purpose room to be used as an additional Pre-K room and surround are room.
 - a. A door way would be created on the east end of the south wall of the room and the east end of the north wall of the present Pre-K room allowing access to the restroom in the Pre-K room
 - b. A wall would be built in the room presently serving as the church secretary office creating a hallway between the two pre-school rooms. This would allow the church secretary office to remain in the present location.

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6. Families would choose their sessions on a semester basis and would be charged a daily session rate based upon their choice whether or not the child attended the session. They would have the option at semester time of adjusting their session choices.
7. Session rates for a 3 ½ hour session would be as follows:

Members	\$ 8.00 per session
WELS non-members	\$ 10.00 per session
Non- members	\$ 12.00 per session
8. Each new family seeking enrollment would meet with either one of the pastors or the principal prior to enrolling.
 - a. As part of the enrollment requirement non-members would be required to attend a 4 hour introduction class which would present the basic Bible truths and doctrines that their children would be taught.
9. Any non-members that attended a Bible information class and joined either of the two congregations would have a portion of their fees refunded to reflect the tuition rate of a member.